

# V-SPAN Webconferencing Services

## WebEx Meeting Center Release Notes

### Version 6.0

V-SPAN is pleased to announce the release our newest webconferencing service based on the WebEx Meeting Center service. In this version, you have more power to work anywhere with anyone, using the next-generation switching platform from WebEx.

There are substantial improvements behind the scenes. We've given your meetings a speed boost with new turbocharged switches, dramatically improving performance of HTTP connections and connection through proxy servers for attendees using Windows.

These Release Notes provide a summary of new features and known issues and limitations for this version. They also provide platform-specific information for Mac OS and UNIX and a summary of cross-platform features. For more information about your meeting service, including system requirements, see the Frequently Asked Questions page.

As always, your comments and feature requests are welcome. To provide your feedback to us, please email us at [info@vspan.com](mailto:info@vspan.com).

### New Features

The following are the new features available with this release.

### Notes

Notes feature enhances the meeting experience by supporting private notes or shared notes in the meeting. By providing Notes as part of the meeting manager, participants do not have to switch to a different window to record notes. Notes can have any format and can be saved as a text file.

- x The option for Notes is selected in the meeting by selecting **Options** from the **Meeting** menu.
- x By selecting the **All participants can take notes** option, all participants can take their own notes on the Notes tab. Private notes are not shared, but can be saved as text by any participant.
- x Selecting the **Single note taker** option provides a public set of notes which are recorded by the Note Taker and published as the official

notes of the meeting. The Note Taker can save the notes at any time as a text file. Public notes are included in the **meeting transcript**. The Note Taker role is indicated in the Participants List by a pencil.

### **Assign privileges by attendee**

The host can now assign attendee privileges to individual attendees, or to all attendees. This provides additional security controls by allowing the host to assign sensitive attendee privileges such as **Recording** or **Remote control of shared applications** only to selected attendees.

### **Meeting transcript**

The meeting transcript feature enhances the meeting experience by automating the common task of sending a meeting follow-up email.

- x This feature generates an email addressed to all meeting participants, using the host's native email application. The body of the email includes basic meeting info, a list of all participants, and any public Notes or Closed Captions. Optionally, the host can choose to attach shared documents, polls, notes, or any other file attachment.
- x The meeting transcript can be sent at any time by selecting **Send Transcript...** from the **File** menu. If a transcript has not been sent when the meeting is ended, the Host will be prompted to send one.

### **Multi-Point Video (MPV)**

V-SPAN's WebEx Meeting Center now allows multiple video streams to be shown on the users screen at the same time. Users can see up to four meeting participants at the same time, and choosing from a list of all participants that have video cameras connected to their machines.

### **Attendee ready indicator**

The attendee ready indicator streamlines the meeting experience by making critical attendee status visible. It shows the presenter at a glance whether everyone has the slide that is currently being shared. If any attendee is behind, it shows who is behind and how much that attendee has received. Information is provided at a glance to keep the meeting flowing, and more detailed information is also available if needed.

- x The presenter sees an overall attendee ready indicator in the Participants list.
- x Individual attendees see an indicator next to their name in the Participants list.
- x At a glance: when the indicator is all green, it means that the current slide has been received. This applies to the overall indicator and the individual indicators.
- x When the *overall* indicator is yellow, it means that the current slide has not been received by all attendees. The text description tells the host how many (6 out of 12, for example) have the current slide.

Each square in the indicator shows at a glance what percentage of attendees have the current slide, in 25% increments. The host can hover the mouse over the overall indicator to see exactly what percentage of attendees have the currently slide.

- x When an *individual's* indicator is yellow, it means that particular attendee has not received the current slide. Each of the 4 squares that is colored shows at a glance how much has been received, in increments of 25%. If more information is needed, then hovering the mouse over the indicator shows the exact percentage.
- x The indicator only works for presentation sharing in this release.

### **Flash meeting manager icon**

When the meeting window is in the background or minimized, and significant events occur in the meeting, the meeting window icon flashes in the toolbar. This is less intrusive than bringing the meeting manager window to the top. The following events cause the meeting manager to flash:

- x Attendee join/leave
- x Attendee raise hand
- x New chat
- x New notes
- x New presentation shared
- x Slide change (but not annotation)
- x Poll opened or poll results shared

### **Share app if Share document is not allowed**

Due to Windows security restrictions, a participant may have a partial client if the client was set up on Windows NT, 2000, or XP without admin privileges. This client can do everything in the meeting except share documents. When such a participant selects Share document in the Share menu, a dialog box will describe the restriction and ask if the user wants to Share application instead. Selecting OK will share the application that manages the document.

### **Save All**

Selecting **Save All...** on the **File** menu in the meeting now lets the host conveniently save all meeting documents in one folder. The default folder name is the date and meeting topic.

## **Recent Enhancements for All Platforms**

### **Version 6.0.3**

**MPV bandwidth slider** - Hosts can now control the picture quality and refresh rate for multi-point video (MPV) for all attendees, allowing them to better manage bandwidth use during an MPV session.

## Cross-Platform Feature Summary

	Windows	Mac OS X	Java
<b>Host Meeting</b>	Yes	Yes	No
<b>Attend Meeting</b>	Yes	Yes	Yes
<b>Instant Meeting</b>	Yes	Yes	Attend only
<b>Application Sharing</b>	Yes	Yes	View only
<b>Application Remote Control</b>	Yes	Yes	Yes
<b>Application Annotation</b>	Yes	Yes	Yes
<b>Web Browser Sharing</b>	Yes	Yes	View only
<b>Web Browser Remote Control</b>	Yes	Yes	Yes
<b>Web Browser Annotation</b>	Yes	Yes	Yes
<b>Desktop Sharing</b>	Yes	Yes	View only
<b>Desktop Remote Control</b>	Yes	Yes	Yes
<b>Desktop Annotation</b>	Yes	Yes	Yes
<b>Presentation, Document &amp; Whiteboard Sharing</b>	Yes	View only	View only
<b>Presentation, Document &amp; Whiteboard Annotation</b>	Yes	Yes	Yes
<b>Multiple Presentation and Document Sharing</b>	Yes	View only	View only
<b>PowerPoint Animations and Transitions</b>	Yes	View only	View only
<b>Share Web Content</b>	Yes	Yes	Yes
<b>Chat</b>	Yes	Yes	Yes
<b>Video</b>	Yes	No	No
<b>Polling</b>	Yes	Yes	Yes
<b>File Transfer</b>	Yes	Yes	No
<b>Record &amp; Playback</b>	Yes	Playback only	No

<b>Recording Editor</b>	Yes	No	No
<b>Attendee Ready Indicator</b>	Yes	No	No
<b>Notes</b>	Yes	No	No
<b>Configure Attendee Privileges (In-Meeting)</b>	Yes	Yes	No
<b>Send Meeting Transcript</b>	Yes	No	No

### Known issues and limitations for Mac OS X

- x Video is not supported in this release.
- x When you share a presentation or document using Meeting Manager for Windows, participants can view it in Meeting Manager for Mac OS X. However, you cannot share a presentation or document using Meeting Manager for Mac OS X.
- x WebEx Recorder is available only for Windows. However, WebEx Player for Mac OS can play WebEx Recording Format (\*.wrf) files that were created using WebEx Recorder for Windows.
- x The Java Meeting Manager is not currently compatible with Mac OS X
- x The Safari Web browser is not currently supported.
- x OpenGL is not currently supported, which prevents some applications from being shared in full screen (e.g. Keynote, iPhoto)

### Notes for UNIX Users

A version of Meeting Manager for Solaris and Linux will be available in a future release.

In this release, the host can select the Java client in the Meeting options to allow Solaris and Linux users to attend meetings.